



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. [\(See Section 2 for contact details\)](#)

Please contact your Community Area Manager before completing your application
[\(See Section 3 for contact details\)](#)

1. Your organisation or group

Name of organisation	Aldbourn Youth Council and Marlborough Youth Centre		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify registered charity		

2. Your project

Project Title/Name	Marlborough Community Area Summer Holiday Activities 2012		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Young people in the Marlborough Area villages are rurally isolated with limited public transport available so need organised activities to provide something interesting and fun to do and places to go to during the Summer holidays. This joint project will hopefully get them involved in positive opportunities instead of "hanging around the streets, drinking and getting into trouble". It will give young people new things to do and at MYC will be able to gain certificates for getting involved, which will help them on their CV. Parents will know "what they are up to" and that they are safe.		
In which community area does your project take place? <i>(Please give name – see section 3)</i>	Marlborough Community Area		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

Where will your project take place?	Various locations, some local and some out of area (county)	
When will your project take place?	Between w/c 23/07/2012 and 1/09/2012	
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	Young people discussed and finalised ideas at youth meetings. It also came from the commissioning strategy for young people - part of a consultation that young people were involved in when they had the opportunity to give their opinion on the type of service they wanted, it speaks of getting better quality activities for young people. The Aldbourne Community Plan also identified a gap for secondary age organised activities. To provide equal access to the activities, we need to source funding or potentially low income families may be excluded or disadvantaged. Without funding all costs will have to come from young people.	
How many people will benefit from your project?	AYC - 429 age 10-18, MYC 500,	
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboards) or priorities of your area board) Please provide a reference/page no.	Aldbourne Community Plan page 11. Marlborough Area, 2, 3, 5, 8 2.2,8, 3.2,5.8,5.5,6, 8.5,6,7,8	
Any other information about your project. (Limited to a 1000 characters) This application is made on a collaborative basis with MYDC and they have applied for funding from other external sources. It is open to young people in all 20 villages including Marlborough town e.g., Aldbourne, Ramsbury, Baydon, Broad Hinton etc. Hopefully, if this grant is successful MYC would also be able to provide free transport to those living in these areas to access the programme, making this year's Summer Programme inclusive to all young people 11-19 living in the Marlborough Community Area. The program has been created by implementing ideas and suggestions from young people at CAYPIG, AYC and Ramsbury Skate Park Group meetings. AYC also included some activities suggested in the Dreams and Wishes Data that Extended schools collated from young people in the Marlborough area e.g football and horse riding. Please see attached activity and trips information.		
To be completed ONLY where town/parish councils are making an application		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/>	No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="1AYC"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="4 AYC"/>
Under 25 years	Male	<input type="text" value="15 MYDC+19 AYC"/>	Female	<input type="text" value="16 MYDC + 10 AYC"/>
Disabled People	Male	<input type="text" value="1 MYDC"/>	Female	<input type="text"/> 1 MYDC
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text" value="1 MYDC"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
 We will build on the success of this project, YP will evaluate and plan to improve it. We will seek funding from other external sources and encourage YP to create and lead on a fundraising strategy specifically for summer holiday activities.

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Young people will be given an evaluation form at the end of each activity. MYC will monitor local statistics to ensure that we have reached Local Authority targets and to get feedback from such groups as i.e. Police and in some cases parents. Publicity through AYC website, local magazines/press and young people being actively involved with collating feedback will direct next years activities.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder	Amount Applied For	Amount Received
Aster Communities - MYDC for YP	£1000	
Pending		
Aster Communities - AYC	£2000	
Pending		

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)

Year ending:	Month:	Year:
A - Total income:	£	
B - Minus total expenditure:	£	
Surplus/deficit for year: (A minus B)	£	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
AYC Football 5 days	£720	Own fundraising/reserves		£
AYC Paintballing	£227	AYC Raffle and BBQ play day	p	£500
AYC Outward Bound	£250	Parish/town council		£
AYC Newbury Skatepark	£91			£
AYC coral reef	£195	Trusts/foundations		£
AYC Horse Rid+Adren A	£340	AYC Aster application	p	£2,000
AYC 2xOxenwood day	£450	In kind		£
AYC Fishing & BBQ=2dat	£195			£
AYC Play day+ resident	£2,500			
MYC Summer Activities	£2,207	Other		£
MYC Mini bus and Coach	£1,500	MYC Aster application	p	£1,000
Total Project Expenditure	£8,675	Total Project Income		£3,500
Total project income B		£3,500		
Total project expenditure A		£8,675		
Project shortfall A – B		£5,175		
Grant sought from Wiltshire Council Area Board		£5,175		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays		Cooperative Bank		
Please give the name of the organisations' bank account e.g. Chippenham Scouts		Aldbourn Youth Council		

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 29/06/2012

Position in organisation: Aldbourne Youth Council Trustee

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))